



RAMSGATE TOWN COUNCIL

Minutes of the Asset Management Committee Meeting

Venue: The Council Chamber, The Custom House, Harbour Parade, Ramsgate.

Date: Wednesday 11th February 2026 at 7.00pm.

Present: Councillors: Albon (Chair), Austin, Green, Hetherington, Hudson, Moore, Nixey, Ovenden, & Shonk.

Also in attendance:

Miss E Richford, Deputy Town Clerk

Mrs S Lewis, Allotment Officer

037/26

APOLOGIES

Apologies were received and accepted from Cllrs Driver, Huxley (personal commitments) & Wing (unwell).

038/25

DECLARATIONS OF INTEREST

None declared.

039/25

MINUTES

To approve the minutes of the meeting of the Asset Management Committee held on 10th September 2025 (minutes 232/25 – 237/25) as a true record. Only questions of record may be considered.

RESOLUTION: The Minutes were signed and approved.

040/25

ALLOTMENTS

Members received a written report from & introduced by Mrs S Lewis, Allotment Officer, and considered the following matters:

(i) An update on the allotment waiting list and tenancy information.

RESOLUTION: The report was noted.

(ii) Burning on Sites.

RESOLUTION: a) Burning of green allotment waste only is to be allowed annually one week before or one week after Bonfire Night (5th November). b) If a site wishes to hold an event on site including BBQs the Site Rep should apply to the Allotment Officer & Chair of Council for consideration & approval. If a BBQ is approved all food waste and BBQs are to be removed from the site.

- (iii) Shredder for use by Technicians on sites.
RESOLUTION: A shredder is not to be bought.

041/26

RADFORD HOUSE

- (i) Members received a report from Miss L Fidler, Town Clerk, and RFO, providing an update on various matters relating to Radford House:
RESOLUTION: The report was noted.
- (ii) Members received a written legal note from Furley Page Solicitors regarding future management models for Radford House.
RESOLUTION: The document is noted and returned for consideration by the Town Clerk RFO & the Project Officer. A recommendation to be brought back to the Committee.

042/26

DATE & TIME OF NEXT MEETING

Wednesday 14th April 2026 at 7pm.